



South Weber Water Improvement District

7924 S 1900 E South Weber, UT 801-475-4749 www.southweberwater.com

Office-Wendy Dahl (801) 475-4749

Emergency Maintenance

Freddy Loertscher (801) 675-1082

Wayne Stark (801) 786-9919

Board of Directors

Chair Darren Hess (801) 475-4320

Co-Chair Nate Reeve (801) 458-8006

Secretary Sherry Poll (801) 726-9484

Treasurer Jan Ukena (801) 479-8749

Maintenance Supervisor

Jeff Monroe (801) 726-9226

Minutes for the South Weber Water Improvement District Board Meeting held Wednesday, June 19, 2024, at 5:00 p.m. in the Water District Building. Board members in attendance included: Darren Hess, Jan Ukena, Jeff Monroe, Sherry Poll and Nate Reeve. Maintenance: Freddy Loertscher and Wayne Stark.

Minutes approval from the May 8, 2024, Board Meeting

Mr. Monroe moved to approve the May 8, 2024, Board Meeting Minutes. Motion seconded by Ms. Poll. Motion carried with all voting aye except Ms. Ukena voted nay as she couldn't recall the information.

Maintenance Report and Business

- Mr. Loertscher reported that after some issues with the system that reads the reservoir levels, it is up and running and can be monitored now on the maintenance phones.
- Maintenance received some calls about low water pressure and after checking, found that the reservoir level was too low. It's been adjusted now, and maintenance will receive a warning from the system when the water level drops below 8 feet.
- Mr. Loertscher and Mr. Stark have talked to several people who are watering on the wrong days. The watering schedule notices were emailed out and are also posted on the southweberwater.com website. Ms. Dahl will print out some notices for maintenance to hand to customers as they find any other problems.
- Ms. Dahl received a call about a home at 1923 E Canyon Drive watering for most of the day on Sunday. This home has had many warnings in the past. Maintenance will visit the home, document the warnings and shut the water off if necessary.

Water Use Report

-Review of Water Use Report. Maintenance will visit with the top few users who are overusing.

Mr. Loertscher and Mr. Stark were excused.

Review of Financials, Budget, and Invoice Approval

- Review of all monthly statements, approval of invoices and metering project finances.
 - Report on Financial Audit- Ms. Dahl updated the Board Members on the Financial Audit with Child Richards CPA & Advisors. Discussion on printing all financial statements and reconciliations for each board member per meeting. It was decided that Ms. Dahl will email the financial packets to Board Members prior to the

meetings and then project them on the TV screen for review at Board Meetings as well.

-Ms. Dahl reported that she has been updating all customer accounts in preparation to submit to Davis County by the end of June for the 2025 Water Assessments. She presented a list of parcels found in our District area for review. Mr. Reeve had previously reviewed the list as well. Ms. Dahl was instructed as to which parcels to add to the assessment list.

Fraud Risk Assessment

-The 2023 Fraud Risk Assessment was discussed and signed by the Chairman and Treasurer for Ms. Dahl to upload to the State Transparency Website.

New Business – Board, Office Manager

- Mr. Hess stated that the Water District's agreement with Weber Basin on the meters has just expired and that the District can renew the agreement. Mr. Hess will follow up on that.

-Discussion about possible future options for having an online portal for customers to check water usage and possibly sending monthly usage statements.

-Ms. Ukena stated that the 2nd Wednesday of the month is the scheduled dates for our Board Meetings and that she adjusts her schedule monthly for those dates and Board Members should do the same. Mr. Hess thanked her for her comment and concern and stated that he has a full time job and is not yet retired. When he has a meeting out of town and three other members are going to be gone at the same time, it is best for the Board Meetings to be adjusted. Ms. Poll stated that everyone is trying to do the best they can and that we need to be able to be flexible sometimes.

Adjourn

**Mr. Reeve moved to adjourn the meeting. Motion seconded by Ms. Poll.
Meeting adjourned at 6:05 p.m.**

Respectfully submitted by the South Weber Water Improvement District Clerk on this 10th day of July 2024 for Board review and approval.

Wendy Dahl District Clerk