



# South Weber Water Improvement District

7924 S 1900 E South Weber, UT

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www.southweberwater.com

**Office-Wendy Dahl (801) 475-4749**

**Emergency Maintenance**

**Freddy Loertscher (801) 675-1082**

**Wayne Stark (801) 786-9919**

**Board of Directors**

**Chair Darren Hess (801) 475-4320**

**Co-Chair Nate Reeve (801)458-8006**

**Secretary Sherry Poll (801) 726-9484**

**Treasurer Jan Ukena (801) 479-8749**

**Maintenance Supervisor**

**Jeff Monroe (801) 726-9226**

Minutes for the South Weber Water Improvement District Board Meeting held Wednesday, April 10, 2024, at 5:00 p.m. in the Water District Building. Board members in attendance included: Darren Hess, Jan Ukena, and Sherry Poll. Jeff Monroe and Nate Reeve were excused. Maintenance: Freddy Loertscher, and Wayne Stark. Customer William Schroeder was also present.

## **Minutes approval from the March 13, 2024, Board Meeting**

**Ms. Ukena moved to approve the March 13, 2024, Board Meeting Minutes.**

**Motion seconded by Ms. Poll. Motion carried unanimously.**

-Customer, Mr. Schroeder, was welcomed to the meeting. He asked about the warranty on the meters and who is responsible for the meter replacement. Mr. Hess stated that older meters had a 3 year warranty. The new iperl meters have a 20 year warranty, 10 years for full replacement and pro-rated after that. The District would replace the meters if they go bad. Mr. Schroeder suggested that the information be added to the website.

## **Maintenance Report and Business**

-Mr. Loertscher explained that water has been turned into the lines from across Highway 89 and is currently stopped at the Mountain View Chapel ready to go into the reservoir.

-The maintenance team is meeting with Jesse to make sure the reservoir level reading equipment is working properly.

-The requested reports from maintenance on how many meter boxes have been installed is as follows:

128 – installed in the Spring of 2023

80 – installed in the Fall of 2023

51 – installed in the Fall of 2023 with jumpers only

130 – installed in the Spring of 2024

188 – installed in the Spring of 2024 with jumpers only

\*The addresses with jumpers only are marked and will be the first locations to receive meters when installations begin again in the fall.

-Discussion on the secondary water line under a cement pad on View Drive. The maintenance team will try again to locate the valve before the water turns on. Ms. Ukena suggested they locate the line at 2317 E View Drive and try to find it from that point. She offered to help if needed.

-Mr. Stark asked what was decided about re-pouring any cement that needed to be removed during meter installations. Maintenance was instructed to speak to the home owners and go ahead and pour the cement if needed.

-The Board will meet on April 20<sup>th</sup> at 9:00 a.m. at the District office to drive around and check for leaks after the water is let into the system.

### **2024 Water Users Notice**

-The Water Users Notice from 2023 was reviewed. Changes were discussed and approved. Ms. Dahl will make the changes and send the 2024 Notice to the Board members for review, then send the notice to customers by email and post on the website.

Mr. Loertscher, Mr. Stark, and Mr. Schroeder were excused.

### **Review of Financials, Budget, and Invoice Approval**

-Review of all monthly statements and approval of invoices.

-Ms. Dahl reported that, due to income and expense amount with all the meter installation costs and reimbursements through the bond and grant money, our District is required to have a full financial audit for 2023. The cost will be between \$8,500 and \$10,000. After discussion, the Board approved to accept a bid from Child Richards CPA & Advisors. Ms. Dahl will send the signature documents to Mr. Hess.

-Review of the 2 year forecast for the Weber Basin Contract Costs.

### **Board Meeting Paused to open the scheduled Public Hearing**

**Ms. Ukena moved to pause the Board meeting until after the Public Hearing. Motion seconded by Ms. Poll. Motion carried unanimously.**

### **6:00 p.m. – Open Public Hearing for Consideration of Adopting Resolution 70 – Adjustment of Connection Fee Costs.**

**Ms. Poll moved to open the public hearing for consideration of adopting Resolution 70 – adjustment of Connection Fee Costs. Motion seconded by Ms. Ukena. Motion carried unanimously. Public Hearing Opened.**

### **Receive Public Comments for the Consideration of Adopting Resolution 70 – Adjustment of Connection Fee Costs.**

-No public members in attendance for comments.

### **Close Public Hearing**

**Ms. Ukena moved to close the public hearing for consideration of adopting Resolution 70 – adjustment of Connection Fee Costs. Motion seconded by Ms. Poll. Motion carried unanimously. Public Hearing Closed.**

### **Board Meeting Resumed**

**Ms. Ukena moved to re-open the Board meeting. Motion seconded by Ms. Poll. Motion carried unanimously. Board Meeting re-opened.**

### **Continued Review of Financials, Budget, and Invoice Approval**

- Ms. Dahl reported that the District received a refund check from Weber Basin in the amount of \$3,705 for an adjustment of contracted price per share on the Davis and Weber Counties Canal Company contracted water.

-Ms. Dahl went over the Metering Project Budgets and Reimbursements and requested approval for moving \$10,000 from checking to the District's State IPAS Account.

**Ms. Ukena moved the approval of \$10,000 to be transferred from the AFCU checking account to the District's State IPAS escrow account. Motion seconded by Ms. Poll. Motion carried unanimously.**

-Ms. Dahl presented the updated Kastle Rock Contract for Mr. Hess's signature.

### **Privacy Policy**

-The State Auditor emailed the District informing us that a Privacy Policy needs to be published on our website. Ms. Dahl presented a draft of a Privacy Policy for the Board to review.

**Ms. Ukena moved to accept the Privacy Policy as presented and to post it to the District's website. Motion seconded by Ms. Poll. Motion carried unanimously.**

### **Pellegrini Subdivision – Parcel 13-021-0149**

-Discussion on the construction plans submitted by Vince Pellegrini for approval. The following requirements will need to be fulfilled before approval:

-The plans need to show the connection to the District's irrigation line with a one-inch service to be installed according to the District's installation standards. The South Weber Water Improvement District's name needs to be on the plans. Ms. Dahl will send the requirements by email back to the customer.

### **New Business – Board, Office Manager**

-Discussion on a customer complaint that a peach tree limb could have been cut by the District's contract workers during meter installation. The Board reviewed photos and the customer's email and received the comments given by the contract workers. The contract workers finished meter installations during the second week of March when snow was on the ground and trees weren't in blossom yet. It was noted how clean the area around the meter box was left. The branch was thick with a clean cut, not appearing to be broken off. The Board's conclusion was that this was not the fault of the Contractors.

-Mr. Hess had a second visit with a customer, Malcolm MacKay, who had previously refused meter installation. The easement area was discussed and measured out by Mr. Hess and the customer. Mr. Hess emailed the easement information to the customer and informed him that a meter will be installed in the easement area of his property this fall.

-Ms. Dahl reported on a Gramma request she received from Malcolm MacKay. Ms. Dahl sent all documents requested by certified mail.

### **Board Review and Vote on Resolution 70**

-The Board reviewed and approved Resolution 70.

**Ms. Ukena moved to approve Resolution 70 as written. Motion seconded by Ms. Poll. Motion carried unanimously.**

### **Adjourn**

**Ms. Ukena moved to adjourn the meeting. Motion seconded by Ms. Poll. Meeting adjourned at 6:46 p.m.**

Respectfully submitted by the South Weber Water Improvement District Clerk on this 8<sup>th</sup> day of May 2024 for Board review and approval.

\_\_\_\_\_ *Wendy Dahl* \_\_\_\_\_ District Clerk