



# South Weber Water Improvement District

7924 S 1900 E South Weber, UT 801-475-4749 www.southweberwater.com

**Office-Wendy Dahl (801) 475-4749**

**Emergency Maintenance**

**Freddy Loertscher (801) 675-1082**

**Wayne Stark (801) 786-9919**

**Board of Directors**

**Chair Darren Hess (801) 475-4320**

**Co-Chair**

**Secretary Sherry Poll (801) 726-9484**

**Treasurer Jan Ukena (801) 479-8749**

**Maintenance Supervisor**

**Jeff Monroe (801) 726-9226**

Minutes for the South Weber Water Improvement District Board Meeting held Wednesday, August 14, 2024, at 5:00 p.m. in the Water District Building. Board members in attendance included: Darren Hess, Jan Ukena, Jeff Monroe, Sherry Poll and Nate Reeve. Maintenance: Wayne Stark. Freddy Loertscher was excused.

**Minutes approval from the July 10, 2024, Board Meeting**

**Mr. Monroe moved to approve the July 10, 2024, Board Meeting Minutes.**

**Motion seconded by Mr. Reeve. Motion carried unanimously.**

**Maintenance Report and Business**

-Mr. Stark reported on two large leaks that were repaired. One leak was on a two-inch line that was putting out quite a bit of water into a customer's yard. Discussion on the number of leaks we've had this year due to the contractor's installation of the valve meter boxes. PVC parts have been used and a bad batch of nipple connections they received from a plumbing supply company. In addition, the contractors have not been compacting the dirt under the meters after installation which is causing the parts to snap when weighted. The contractors have previously been warned about using the correct parts and installing according to the specific instructions as per the contract. Mr. Reeve suggested that a letter be drafted with a copy of the contract installation instructions highlighted, listing specific contract noncompliance issues and send to the contractor after Board approval. Ms. Dahl will draft a letter.

-Mr. Stark stated that one of the biggest problems associated with the leaks is the trouble they have getting the valves shut off. Many of the valves in the District's System are old and need replacing. If there is too much pressure used when trying to shut them off they can easily break and cause major leaks. It took a ½ hour to shut off the valve at one of the larger leaks this past week. Some of the main shut offs are not correctly marked on the maps and are difficult to locate. Some valves get removed when new landscape is installed, and many valves are difficult to locate. Mr. Hess asked the maintenance team to keep track of the worst valves so they can be marked for replacement. Mr. Reeve also suggested looking for the bad valves according to the number of customers they serve and replace them first to limit customer impact when a break happens. The cost of valve replacement is estimated between \$7,500 to \$8,500 per valve. The Board agreed to begin doing 4 to 5 replacements per year with the Capital Improvement Budget

-Mr. Monroe asked about talking to HighMark Charter School about watering on Sunday. Ms. Poll noted that Parson's was also watering on Sunday. Ms. Ukena stated that she talked to someone at HighMark and they won't be watering anymore on Sunday.

-Mr. Hess reported that he had been in communication with the GM at Pineview Water Systems about the extra meters/radios they had in stock for sale. The meters are new in the box, but they have been in storage for two years. Pineview wanted to sell them at full price, but the warranty began two years ago so the Board isn't interested in purchasing.

Mr. Stark was excused.

### **Water Use Report**

-Water use was similar to our previous year's usage. The District has used 45% of the yearly allotment for 2024. The supply should last for the remainder of the season.

-Mr. Hess commented that Weber Basin has begun drafting the agreement for renewal of the service contract with the District and it should be ready in the next week or so.

Ms. Poll was excused due to a prior commitment.

### **Review of Financials, Budget, and Invoice Approval**

-Review of all monthly statements, approval of invoices and metering project finances.

-Update on the Financial Audit. Ms. Reyes, who has been working on the audit should be ready to present the information at the next board meeting.

### **Office Water Damage Bids**

-The Board members reviewed and discussed bids received from three companies for the repair of the water damage to the office bathroom. Ms. Dahl was asked to contact Weber Paint and Glass to get a price on LVP instead of carpet.

### **Bateman Estates Parcels Not In System**

- Discussion on the properties in the Bateman Estates that have water connections but are not in the system for billing. Ms. Dahl previously contacted the President of the HOA, Chris Springer and discussed the parcels in question. The Board directed Ms. Dahl to measure the parcels in question and calculate the cost due for the 2024 season and hand bill them in October. She will also contact Mr. Springer again so he can report to the members of the HOA on the Board's decision.

### **New Business – Board, Office Manager**

-Mr. Reeve addressed the Board to report the sale of his property located in the District boundaries. The sale of the property means Mr. Reeve would no longer be eligible to serve on the Board of Directors of the South Weber Water Improvement District. Mr. Reeve stated that he has enjoyed being on the Board and volunteering in this amazing community. He also offered his company's engineering services at a discounted rate to try and help clean up the issues that have been discovered on the District's mapping. The District's maps are the biggest asset in helping to locate District infrastructure and quickly assess where valves are located to get them shut off during water leaks. Many lines and valves on the current maps are incorrect or missing altogether. Mr. Reeve suggested that the maintenance team and supervisor record their knowledge of missing or incorrect information and that he would be glad to take on the project of getting the maps updated if the Board desires. Mr. Hess and the Board thanked Mr. Reeve for his service. Mr. Hess asked that the decision of maintaining Reeve & Associates Inc. as the District's Engineering Firm be added to the agenda for discussion in September.

-With Mr. Reeve's departure from the Board of Directors, Ms. Dahl will review the legal procedures and move forward with notifying the public of the Board vacancy and setting up an application process and vacancy appointment date.

-Ms. Dahl presented dates and information regarding the upcoming USAD Convention and Board training and asked the Board to consider if they will be available to attend and let her know.

**Adjourn**

**Ms. Ukena moved to adjourn the meeting. Motion seconded by Mr. Reeve.  
Meeting adjourned at 6:30 p.m.**

Respectfully submitted by the South Weber Water Improvement District Clerk on  
this 24<sup>th</sup> day of September 2024 for Board review and approval.

Wendy Dahl District Clerk